



Reorganization Meeting Minutes

April 21, 2026 6:30pm

ATTENDANCE

Chair	Ryan Sunquist
Supervisor	Dan Peine
Supervisor	Jason Gergen
Treasurer	Angie Niebur
Clerk	Molly Weber

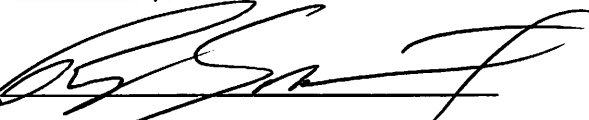
- 1. Select Town Board Chair and Vice Chair-** Ryan Sunquist made a motion that Ryan Sunquist remain the Chair. Dan Peine seconded. Motion carried. Ryan Sunquist made a motion that Dan Peine be Vice Chair. Jason Gergen seconded. Motion carried.
- 2. Adopt Schedule of the Board's Regular Meetings**
Planning Commission – 2nd Monday @ 7:00pm: 05/11/2026, 06/08/2026, 07/13/2026, 08/10/2026, 09/14/2026, 10/12/2026, 11/09/2026, 12/14/2026, 01/11/2027, 02/08/2027, 03/08/2027, 04/12/2027

Town Board – 3rd Tuesday @ 7:00pm: 05/19/2026, 06/16/2026, 07/21/2026, 08/18/2026, 09/15/2026, 10/20/2026, 11/17/2026, 12/15/2026, 01/19/2027, 02/16/2027, 03/16/2027, 04/20/2027
***Annual Meeting:** 03/09/27 * = unless inclement weather
Ryan Sunquist a motion to adopt the schedule as shown above. Jason Gergen seconded it. Motion carried.
- 3. Set Compensation for Town Officers/Employees: Per Wage Policy/2026 Federal Mileage Rate = 72.5 cents**
Ryan Sunquist made a motion to set pay as listed on the 2026 Hampton Township Wage Policy Jason Gergen seconded. Motion carried.
- 4. Designate Road Supervisor.** Jason Gergen made a motion for Ryan Sunquist to be Road Supervisor. Ryan Sunquist seconded. Motion carried.
- 5. Designate a Legal Contact Supervisor.** Dan Peine made a motion Ryan Sunquist as Legal Contact Supervisor. Jason Gergen seconded. Motion carried.
- 6. Designate Authority for a Supervisor to Approve Dollar Amount to Spend Between Meetings as Needed That Cannot Wait Until the Next Meeting and for the Clerk to be Budgeted an Amount for Office Equipment and Supplies.**
Currently Ryan Sunquist authorized \$2,500.00 per incident for road work, and clerk allowed \$300.00 per month for office equipment & supplies. Ryan Sunquist made a motion for this to remain the same. Jason Gergen seconded. Motion carried.
- 7. Designate Posting Places in Township for Required Notices and Announcements.**
Currently bulletin board outside township hall. Ryan Sunquist made a motion for this to be the bulletin board outside the township hall. Jason Gergen seconded. Motion carried.
- 8. Designate Bank.** Ryan Sunquist made a motion to designate bank as Merchants Bank as it is. Dan Peine seconded. Motion carried.
- 9. Review and Amend Board Policies as Needed.** Nothing to review.
- 10. Review Town Ordinance Book and Resolution Book.**
Ordinances to be placed in Ordinance Book within 20 days, and make sure copy of Ordinances have been delivered to the County Law Library. Up to date.

11. **Township Confirms Compliance with Planning and Zoning.**
Township does not have these. This will be skipped.
12. **Confirm Township Financial Report Form Completed and Returned to State Auditor's Office.**
This was completed 03.21.26.
13. **Confirm List of Officers has been Completed and Sent to MN Association of Townships.**
Will be mailed after the 04.21.26 Board meeting.
14. **Designate Newspaper.** Ryan Sunquist made a motion to keep this as the Cannon Falls Beacon. Dan Peine seconded.
Motion carried.
15. **Designate Supervisor to attend special meetings. Currently they are as listed.**
Cannon Valley Rural Fire Association: Ryan Sunquist
Randolph/Hampton Fire: Ryan Sunquist
Cannon River Watershed: Dan Peine
Vermillion River Watershed: Jason Gergen
Ryan Sunquist made a motion that these will be as listed. Dan Peine seconded. Motion carried.
16. **Temporary Permit To Exceed Road Restriction.** Currently any of the 3 supervisors can do this. Ryan Sunquist made a motion for this to remain the same. Dan Peine seconded. Motion carried.

Ryan Sunquist made a motion to adjourn the Reorganization Meeting at 6:53pm. Dan Peine seconded it. Motion carried.

Date Signed: 5/19/26

Supervisor: 

Clerk: 